



Waterloo Co-Operative PRESCHOOL

“We are parents who work together to make informed decisions, representing the membership to ensure the longevity of the Waterloo Co-operative Preschool and to enhance every child’s potential for learning and fun.

We communicate with a united voice, and the spirit of openness to be a positive influence with unwavering commitment and confidence to delegate.”

Board of Directors Meeting

Date: Tuesday April 13, 2021

Call to order: 7pm

Attendance: Leanne Wells, Jana Strittmatter, Yasheeb Mohammed, Steph Higgins, Laura Hatton, Carolyn Hay, Leo Kyle, Erin Legary, Patty Fallis-Robbins, Tracey Marques, and Melissa Lehmann

Regrets: N/A

Aims of meeting/Discussion Points:

1. Discuss closing preschool or staying open
 - Board and staff discussed benefits and risks
 - Most directors felt conflicted
 - Teachers support staying open
 - Tracey suggested closing for two weeks and reopening May 1
 - Board was in favour of this idea, keeping an eye on Region’s numbers as we near May 1st in case we need to postpone further.
2. Financial impact of closing. Would we refund members?
 - Decision to offer refund for 50% of April tuition if members request, with wording in our email to suggest we would also accept the 50% as a charitable donation with tax receipt if the family chooses.
3. Vote on decision
 - ***Steph Higgins motions to close the preschool until May 1st with plans to reassess opening closer to that date.***
 - ***Laura Hatton seconds***
 - ***Motion approved unanimously***
4. Next steps:
 - Communication to membership with closure + refund + charitable donation - Carolyn
 - Communicate to church - Yasheeb
 - Website - Carolyn
 - Facebook site - Jana
 - Pre-registration - Carolyn/Laura to send out via email.. Families to fill out electronic version or scan and send back and pay pre-registration fee by etransfer.

- Registration packages - Carolyn/Laura to send out via email as we did last year - families to mail or drop off at Melissa Lehmann's address, also like last year.

Date of next meeting: Monday April 19, 2021

End of meeting: 7:56pm